



## Welcome

Welcome to the lunch on-line system. This application is meant to facilitate the ordering and management of school lunch orders for both parents and the Blackie Parents Advisory and Funding Association. Please feel free to contact us with any suggestions or problems you have with the system.

### **Blackie School HOT LUNCH 2017-2018**

As we get ready for another exciting year at school, it is also time to get the Hot Lunch Program up and running. We will be doing online ordering for all orders so as to ensure accuracy with the orders and to make the process as easy for everyone as possible.

Here's how to get started...

- ü Go to **Blackie.hotlunches.net**. **If this does not work go to hotlunches.net, click on schools, find Blackie school and click on the name.**
- ü Click on "Click Here to Register"
- ü Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ü Click the "**Register Now**" button at the bottom
- ü Follow the instructions to add each child in your family who attends Blackie School
- ü Once your child(ren) are registered, click on "Orders"
- ü Proceed to order hot lunch for your child(ren)

#### **PayPal: Which will be available October 1<sup>st</sup>, 2017**

We accept hot lunch order payments through PayPal ([www.paypal.com](http://www.paypal.com)). You can either pay with a credit card as a PayPal guest (Visa, Mastercard or Amex), or set up your own PayPal account. There will be a \$0.30 transaction fee as well a 3% fee to cover the use of paypal.

To pay at the school by cash or cheque ( made payable to **Blackie Hot Lunch**), choose "Print Remittance Form".

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

**\*\*Please Note:** Should you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue.

☆Orders have to be in 7 calendar days prior to hot lunch day. Our suppliers need 5 days notice to order. ☆☆☆

**Any questions please contact Eran Machan at**  
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